

MCH Title V Maternity/Prenatal Program Payment Request Form

Guidance and Instructions

Any medically necessary services not on the MCH Title V Restricted Prenatal Funding Program CPT List can be approved on a case by case basis through the DPH Perinatal Nurse Consultant, but approval must be obtained prior to the procedure.

Process

1. DPH Approval of the Request – initial submission of the MCH Title V Maternity/Prenatal Program Payment Request Form by the LHD to the DPH Maternity Service/Prenatal Program for prior approval.
 - a. Section I – completed by the appropriate medical provider and submitted to the LHD.
 - b. Section II - completed by the LHD and faxed to the DPH Maternity Service/Prenatal Program.
 - c. Section III – reviewed by the DPH Perinatal Nurse Consultant. The LHD contact name listed on the request form will be notified of approval/disapproval of the request for payment with the 803 allocation (MCH Title V Restricted Prenatal Funds).
2. DPH Payment of the Request - submission of the MCH Title V Maternity/Prenatal Program Payment Request Form by the LHD to the DPH Maternity Service/Prenatal Program (documentation of provision of services as listed by Service Date) for payment with the MCH Title V Restricted Funds.

Guidelines

- In order for the submitted procedure to be paid for with the MCH Title V Restricted Funds, the woman receiving these services must be at or below 185% of the current Poverty Income Guidelines and meet the financial eligibility requirements for MCH Title V restricted prenatal funds as listed in the Administrative Reference.
- Payment for the approved service will be made to the LHD up to the current Medicaid rate.
- Requests for payment with the MCH Title V Restricted Funds will be reviewed for those services submitted with the corresponding CPT code.
- The request form should be filled out for each service (as designated by applicable CPT codes) for review and approval. It is important that all fields of the form are completed for proper documentation and for the review/approval of services.
- Payment with the MCH Title V Restricted Prenatal Funds can only be made after documentation has been submitted to DPH that the service was performed.

Time Line for Submitted Requests

1. In order for a payment to be processed:
 - a. Procedures with a service date of July 1 – Sept 30, 2011 that have been performed must be submitted to DPH Maternity Service/Prenatal Program by October 10, 2011.
 - b. Procedures with a service date of October 1 – June 20, 2012 that have been performed must be submitted to DPH Maternity Service/Prenatal Program by July 10, 2011.

Submission of the MCH Title V Maternity/Prenatal Program Payment Request Form

1. The request form should be **faxed** to the DPH Maternity Service/Prenatal Program at the indicated secure fax line listed below:

Attn: Trina Miller

Fax (502) 564-5766